



Reference no

Log no

For office use

Community Area Grant Application Form 2010/2011

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

We strongly advise that you contact your Community Area Manager before completing your application.

1 - Your organisation or group

Name of organisation	Wootton Bassett and Cricklade Extended Services Network		
Contact name	Andrea Smith		
Contact address	Wootton Bassett School Lime Kiln Wootton Bassett SN4 7HG		
Contact number	07973 149668	e-mail	asm@woottonbassett.wilts.sch.uk
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2 - Your project

In which community area does your project take place? (Please give name – see section 3 of the grants pack)	Within the Wootton Bassett and Cricklade community area, covering an area of 14 schools
Does your town/parish council know about your project?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
What is your project? Important: This section is limited to 300 characters only (inclusive of spaces).	To run a mixture of either free or affordable activities over the holidays for children ranging from 0-19 years of age. On average most activities support school age, whilst working in partnership with the children centres. An activity will be run each day for all children to access.
Where will your project take place?	Cricklade, Wootton Bassett, Broad Town, Broad Hinton, Lydiard Millicent and Lyneham
When will your project take place?	Over the Easter and Summer Holidays
How many people will benefit from your project?	Up to 25 children per activity approx
How does your project demonstrate a direct link to the community plan for your area? Please provide a reference/page no.	Supporting the provisions of village schools, reduction of anti-social behaviour and increases facilities for children and young people. 10/12/22

What is the link between your project and other local priorities? e.g. Priorities set by your area board and parish plans.

The Area Board have a focus to provide activities and "things to do" for children and young people within the area. Particular focus is for young people, and a number of activities have been organised to target this group. The activities are free, and we can start to evaluate what they want.

How did you discover there was a need for your project and how will your project benefit your local community?

Important: Please do not type in paragraphs – This section is limited to 1200 characters only (inclusive of spaces)

Last April a survey was conducted for Extended Services on behalf of the schools. The survey went home to all parents of pupils within the 14 schools. In response to the survey 26% of parents wanted to see more holiday provision for their children. We ran a "taster" holiday provision last year and children completed evaluation forms. From the analysis 79% said it helped them to make new friends within the community; 79% were able to have a go at something they have never tried before; 93% said it helped them to develop a new interest; 79% felt it helped them with new situations; 93% said it gave them something to talk about with friends and family; 100% wanted to take part in more activities. By running more activities over the summer we are giving the children of the community an opportunity to take part in more activities which in turn increases confidence and self esteem and reduces isolation through economic disadvantage.

Any other information about your project.

As part of the planner, I will be working in partnership with the children centres, youth development and the libraries. Therefore, in addition to ensuring that parents within the community area get to see the activities we are promoting, they will also get full exposure to other activities within the area. The planner will go out to households in advance of the holidays, allowing parents to plan in days for their children and family events

3 - Management

How many people are involved in the management of your group/organisation? 1

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text"/>
25 – 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project is intended to continue after the Wiltshire Council funding runs out, how will you continue to fund it?

Once the project has proven to further success of the Taster Events run last year, an evaluation will be completed and the outcomes analysed to support further applications to different funding streams, such as the the Lottery Fund

If you were not awarded the full amount requested, what would be the impact on your project?

The project would have to consider reducing the number of activities on offer over the holidays.

How will you know whether your project has made a difference in the community?

Each event will be evaluated to ensure positive outcomes for the children and young people within the community.

Have you contacted Charities Information Bureau for help with your application/ to seek funding?

Yes

No

To who have you applied for funding for this project (other than Wiltshire Council)?

Last year I applied to Area Performance Grant but this was not supported.

Have you been successful?

Yes

No

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which ones.

Are you in receipt or anticipating other funding from Wiltshire Council for this project?

Yes

No

4 - Information relating to your last annual accounts (if applicable)

Year ending:

Month:

Year:

A - Total income:

£

B - Minus total expenditure:

£

Surplus/deficit for year: (A minus B)

£

Free reserves held:

£

5 - Financial information

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)	
			P/C
Activity Providers	£4,614	Own fundraising/reserves	£2,500
	£		£
sundries	£386	Parish/town council	£
	£		£
	£	Trusts/foundations	£
	£		£
	£	In kind	£
	£		£
	£	Other	£
	£		£
	£		£
	£		£
Total Project Expenditure	£5,000	Total Project Income	£2,500
Total project income B		£2,500	
Total project expenditure A		£5,000	
Project shortfall A – B		£2,500	
Award sought from Wiltshire Council Area Board		£2,500	
Bank Details			
Please give the name of the organisations' bank account e.g. Barclays		Lloyds	
Please give the title name of the organisations' bank account e.g. current		current	

6 – Supporting information – Please enclose the following documentation

Enclosed (please tick)

- Written quotes including the one you are going to use
- Latest inspected/audited accounts or annual report
- Income and expenditure budget for current financial year
- Project budget (if applicable)
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7 - Equalities and Inclusion – Wiltshire Council is committed to ensuring that its work through the Area Boards benefits all sections of our community and promotes equality and inclusion. To assist us in assessing how your application aims to meet our commitment to equality and inclusion, please provide a brief answer to the following:

a) How does your project work to either (a) promote equality and access to services/facilities, and/or (b) reduce disadvantage?

The activities are either free or have been subsidised to ensure all children, even those of economic disadvantage have access to all activities, alongside their peers.

b) How does your project work to promote inclusion, participation and good community relations?

The title of the project is Holiday Activities for All. Young people have been given separate events so they do not feel excluded as part of the community and activities are subsidised or free to remove economic disadvantage as a barrier.

c) Is your project targeted at a specific group? If yes, please tick any of the following which apply

- Under 25's Over 50's
- Mostly or all men/boys Mostly or all women/girls
- Specific minority ethnic groups (please state which groups)
- Specific faith groups (please state which groups)
- People/families on low income
- Other disadvantaged groups (please state which groups)

8 - Declaration (on behalf of organisation or group) – I confirm that...

- I have read the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If an award is received, I will complete and return an evaluation sheet.
- That any other form of licence or approval for this project has been received prior to submission of this application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application. Child Protection Public Liability Insurance
- Equal opportunities Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name: Andrea Smith

Date: 27/12/2011

Position in organisation: Extended Services Coordinator

Please return your completed application to the appropriate Area Board Locality Team